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অসম চৰকাৰ

GOVERNMENT OF ASSAM

GOVT. OF ASSAM
OFFICE OF **THE DIRECTOR OF HIGHER EDUCATION**, ASSAM
KAHILIPARA :::: GUWAHATI
e-mail: assam.nep2020@gmail.com

Dated: Kahilipara, 12th June, 2023

N O T I F I C A T I O N

This is to notify that Universities and Colleges on boarded on Samarth platform, as per Govt. instruction, are to follow uniform time-lines, as mentioned in Annexure-A enclosed herewith, for the process of **application** and **admission** to UG programme in the Common Admission Portal of Samarth e-Gov suite.

In this regard, the concerned Registrars/Principals are to notify admission process as per this time-line and upload it in their Institutional portal for access by applicants.

Compliance to the approved uniform time-lines, as provided herewith, is mandatorily sought from all Institutions onboarded on the Samarth E-Gov portal.

This has approval of the Hon'ble Minister, Education, Assam

Yours sincerely

Director of Higher Education, Assam
Kahilipara, Guwahati-19

Dated: Kahilipara, 12th June, 2023

Copy to:
1. The Secretary to the Govt. of Assam, Higher Education Department, Dispur, Guwahati-6 for information and necessary action.
2. Prof. Sanjeev Singh, Principal Investigator, SAMARTH e-Gov suite, Ministry of Education, Govt. of India for information and necessary action.
3. The President and Secretary, Assam College Principals' Council for information and necessary action.
4. The Principal (all) Govt. / Provincialized/PDUAM/Govt. Model Colleges for information and necessary action.
5. The President and Secretary, Assam College Teachers Association for information and necessary action.
6. The P.S. to the Hon'ble Minister, Education, Dispur, Guwahati-6 for information.
7. The P.S. to Addl. Chief Secretary to the Govt. of Assam, Higher Education department, Dispur, Guwahati-6 for information.
8. Dr. Pranjal Protim Barua, OSD, DHE and Nodal Officer, SAMARTH e-Gov suite, Assam for information and necessary action.

Director of Higher Education, Assam
Kahilipara, Guwahati-19

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Proposed Timeline for launch of SAMARTH e-Gov portal for admissions to UG programme

TIME-LINES		
Sl. No.	Action	Date of completion
1	Date of launching of the Assam State Higher Education Admission Portal on Samarth	14 June, 2023
2	Date of opening for application through SAMARTH	14 June, 2023
3	Date of closing of application through SAMARTH	28 June, 2023
4	Date of publication of 1st merit list by the Colleges/Universities	04 July, 2023
5	Closing of offline Admission in 1st Merit List	07 July, 2023
6	Publication of 2nd Merit List	08 July, 2023
7	Closing of offline Admission in 2nd Merit List	11 July, 2023
5	Publication of 3rd Merit List	12 July, 2023
6	Closing of offline Admission in 3rd Merit List	15 July, 2023
7	Spot Admissions (Offline)	17-18th July, 2023

Important points

- Colleges are given direct access to the platform to feed own data ensuring correctness
- Because SAMARTH platform is launched this year, the colleges are given the privilege of preparing their own merit list.
- Students can give 10 options of UG programme in Colleges/University in the application.
- Colleges/universities have to ensure correct configuration of data, for example, subjects approved by the parent university, number of seats available against each programme, major seats/minor seats, subject groups etc.
- Assam Govt. Fee waiver scheme to be linked to SAMARTH. As such all the deserving students can avail fee waiver only when the students apply through the SAMARTH platform.
- There may be provision for spot admission, as deemed necessary.

Advantages
- Students will be free from the hassles of applying individually at different colleges.
- Overlapping admission will be avoided.
- Ease the financial burden on Colleges/Universities to maintain ERP system at Institution level.
- No maintenance hassles for the digital platform and no cost involved from the college at any point while using the digital platform.

To do List
- To set-up Admission Helpdesk in every College and University, wherein the Admission Module Coordinator and Nodal Officer can help students apply.

ANNEXURE-B

Answer to the chat questions in the Video Conference held on 09 June, 2023, convened by the Dept. of Higher Education, Govt. of Assam and attended by the Principals of all Provincialized Colleges and Autonomous Colleges in Assam

Important note:
Students can apply for admission to a maximum of 10 options (for example, same Major in 10 Colleges or 10 different Majors in one College or 10 different Major in 10 different Colleges). In case his/her application is selected in more than one college in the first merit list, the student will have to opt for only one college/option to process the admission and the selection to the remaining colleges/option appearing in the first Merit list will lapse. If they get selected in the second merit list for any remaining colleges/option in which they were not selected in the first merit list, then they will have the option to cancel the admission taken under the first merit list and then select one of the colleges/option out of the ones appearing in the second merit list. The same will be the case with the third merit list.

Thereafter, depending on the vacancy, spot admission can be done at the discretion of the admission committee of the college.

Any option that has lapsed in any previous merit list will not appear in the subsequent merit lists for that particular student.

1. **How can students get their Roll number?**
   The Roll number of students will be automatically generated by the system.

2. **Can we start admission for self-financed courses?**
   Yes, but this will be decided by the college authority

3. **What about the rest of the subjects apart from Major and Minor ones? There is no provision for Common Courses currently.**
   Common courses will come at a later stage.

4. **Do students have to fill the online admission form on the Samarth portal?**
   Yes

5. **How can IDC and other subjects be added during the admission process?**
   Students can do it at a later date after admission.

6. **How will the student get the Link for Application?**
   Either directly through Samarth portal link which can be embedded at the College portal or an external link made publicly available by the DHE

7. **What about the colleges under Gauhati University?**
   Affiliated Colleges under Guwahati University can map the courses once the information from the University is updated

8. **If there are different subjects like DSC, DSM1, DSM2, SEC, IDC, AECC & VAC, then how can they be added?**
   Apart from Major and Minor, all other subjects can be added later

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9. **Is there any update regarding Assam University admission process?**
Data from Assam University is still awaited on the same.

10. **Are colleges under Dibrugarh university allowed to take admission on their own and later update the data on the Samarth portal?**
There are two options:
- Direct admission through Samarth where students themselves will fill all the required data.
- Admission through institution's portal now and onboarding the data later into Samarth by the University. But it will be the responsibility of the College to feed the data whereas in the first case it will be integrated automatically.

11. **Where will we find the 'Relevant Samarth University Certificate'; which has to be uploaded by the student?**
No such certificates is required.

12. **Is the registration number the same as the roll number?**
No, the Roll number will be generated separately after admission.

13. **Is there any Edit option for College in students' details?** Yes, the colleges can edit student details for certain specific fields only. For example, marks entry may be corrected if during scrutiny a mismatch is found between the transcript and the application form.

14. **Are colleges under Dibrugarh university allowed to take admission on their own and later update the data on the Samarth portal?**
See answer to Question 10

15. **Please provide us helpline number for any further query**
Helpline number will be provided soon

16. **Under Gauhati University, two Minor Subjects are required to be selected. but the system shows only one Minor can be selected.**Provision of two minors will be given for Guwahati University affiliated colleges

17. **Will students be able to give multiple preferences for a major subject?**
Yes

18. **Is a student wants to pursue only a Minor subject, will it be possible to apply only in minor without selecting the major?**
Yes

19. **Can the college change subject opted by the students after admission**
Change of major option will be available as per the rules and regulations of the affiliating University.

20. **Will there be options for students to select colleges of their choices?** Students can give maximum 10 options

21. **The students admitted under Bodoland University colleges need to select 1 major and 1 minor.Is Major compulsory for all?**
Major is compulsory for all in entry. However, stream-only programmes may be offered in due compliance to regulation of the concerned University.

22. **How to add B Voc Program under GU**
Can be done by the College once credentials are sent.

23. **In the admin part is there any option through which we can approve the admission of the students?**
Students seeking Admission will be approved by the Admission Committee upon recommendation of the concerned Head of the Department and such approval will be confirmed by the Principal. Only after the Principal confirms the approval, will the Admission be confirmed.

Similarly, for students seeking cancellation will be approved by the Admission Committee upon recommendation of the concerned Head of the Department and such cancellation request will be confirmed by the Principal. Only after the Principal confirms the cancellation request, the cancellation will be confirmed.

24. **Is the selection of a Major subject compulsory for all the colleges irrespective of affiliation to different universities?**
No

25. **What about 3 minor courses for GU?**
It is applicable for the Bachelor's Degree in a 'Discipline'

26. **Will merit list be published on the Samarth portal ?**
No, the college will prepare the merit list this time.

27. **Will there be any option for a student to give more than one major subject choice** during form fill up
Yes, multiple options can be given

28. **If students have any queries? to whom they to contact?**
Helpline number will be provided

29. **What about ITEP admission under NCTE? THB College, Jamugurihat, Sonitpur, Assam**
B Ed programmes are not yet mapped in the University programmes

30. **Is it mandatory to map major disciplines**
Yes it is mandatory

31. **Can we restrict the options of minor papers (even if all the departments are there)?**
The restrictions will be in effect as per the regulations of affiliating university regulations