অসম চৰকাৰ
GOVERNMENT OF ASSAM

Azadi Ka Amrit Mahotsav

GOVERNMENT OF ASSAM
HIGHER EDUCATION DEPARTMENT
DISPUR::: GUWAHATI-6

OFFICE MEMORANDUM

No.490303/2024/10

Sub:- Scheme for Fee waiver of admission fees, tuition fees etc. for students taking Admission in H.S./Degree and M.A./M.Sc./M. Com Courses.

In partial modifications to the Office Memorandum issued vide No.490303/2024/9 dated 01-06-2024 and in continuation of Fee Waiver scheme under Pragyan Bharti for free admission in H.S. / Degree and M.A./ M.Sc./M. Com Courses under Higher Education Department, the scheme will continue for the year 2024- 25 for those whose parental income is below Rs. 2.00 lakh.

1. **Aim:** The aim of the scheme in access to the poor students of the State and to help them achieve the benefits of Higher Education.

2. **Scope and Applicability:** The Schemes will be applicable to the students seeking admission into 1st year of H.S./B.A./B.Sc./B.Com and M.A./M.Sc./M.Com courses. Students taking admission in any self-financing course are not eligible under this scheme. In case of H.S. and B.A./B.Sc./B.Com course, those students whose fees were waived earlier will also be eligible to avail the scheme for the second year and third year admission. For M.A./M.Sc./M. Com. the benefit of the scheme is applicable for Final year for those whose fees were waived earlier.

3. **Institutes incorporated under the scheme:**
   - **i.** All State Universities, Govt. Colleges, Govt. Model Colleges, Govt. Model Women Colleges, PDUAM, and Provincialized Colleges of Assam.
   - **ii.** This scheme will not cover Private Colleges, Private Universities and Central Universities situated in Assam.

4. **Applicability:**
   Category of students eligible under the scheme:
   - **i.** Students whose parental annual income is less than Rs. 2.00 lakh from all sources will be eligible to avail this scheme.
   - **ii.** If either of the parent (mother or father) of the student is working in the State Govt./ Central Govt./Semi Govt./State or Central Govt. undertakings, such students shall not be eligible under this scheme.
   - **iii.** Scheme is only for regular students having minimum 75% of attendance in classes in previous semesters with no back paper in previous examination to be eligible for Fee Waiver claim in subsequent semesters of study.

5. **Proof of Income documents required:**
   - **a.** An Income Certificate issued by the Local Revenue Circle Officer
     OR
   - **b.** Ration Card issued by the competent authority.

     - **i.** Either of the Income Certificate, so submitted by the candidate will have to be verified by the Competent Authority within one year and action as per Law will be taken against anyone where submission of false Certificate is established.
     - **ii.** The College/University authority may grant admission to the students without examining the original marks sheet. However, the admitted students must produce their original marks sheet on or before 15th October, 2024, otherwise, the admission will be cancelled.
     - **iii.** A declaration from the students that neither of the parents (father or mother) of the students is an employee of State Govt., Central Govt. Department or its undertaking. Such form shall be devised by the concerned Registers/ Principal. If such a declaration is found to be false, the admission shall be cancelled and the admission fee shall be realized from such students.

Generated from eOffice by KHAGEN TAYE, HED-JA(KT), JR. ADMINISTRATIVE ASSISTANT, Higher Education Department on 18/06/2024 12:46 PM

AHE-11/2024/2 HED-Higher Education Department (Computer No. 490303)
I/591321/2024

6. **Power of Admission Committees:**

   a. The Admission Committees of the concerned Colleges and Universities shall have the power to enquire into the income of the family in case of doubt in regard to students and if the committee is of the view that the income of the parents exceed Rs. 2.00 lakh, the committee may recommended cancellation of admission notwithstanding documents submitted by the student. Such enquiry may commence *suo moto* by the institute or on a complaint received against any student availing benefit under this scheme. The Category of Institutes coming under the purview of the scheme shall constitute such committees comprising of Senior Faculty members from the Institution. The Principal/Registrar of the Higher Educational Institution shall observe due diligence and will not allow any undeserving candidates.

   b. The Admission committees of Colleges and Universities will have the discretion to check and verify the Income certificates produced by applicants at the time of admission. In case of any doubt, the Institution may ask the candidate to produce further relevant documents to ascertain the validity of the claim regarding the status of income below 2 lakhs, and only after being fully satisfied with the authenticity of the claim they are to be granted admission under the Fee Waiver category. If the Institution is unsatisfied with the claim, they need to inform the applicant in writing with justification and grant admission under the non-fee waiver category.

   c. The Director of Higher Education will make random check of income certificate uploaded in the portal or in hardcopy and disciplinary action may be taken against the student/ official or Principal.

7. Fee to be Waiver under the Scheme:

Year	Category of Admission	Nature of Fees to be Waived
1st Year/ New Admission	Higher Secondary, B.A./ B.Sc./ B.Com. and M.A./ M.Sc./ M.Com. session 2024-25	All Fees that a College or University realizes from students in Normal Course rate should not to exceed than the fee realized last year i.e. 2023-24 session. This benefit will accrue to those students who were admitted under this scheme during 2022-23 and 2023-24 session whose parental annual income less than Rs. 2.00 lakh from all sources.
2nd year and 3rd admission	For those admitted in B.A./B.Sc./B.Com with no fees during the session 2022- 23 and 2023-24.	
Final year admission	M.A./M.Sc./M.Com for those admitted with no fees during thesession 2023-24	

8. **Responsibility of College and Universities:**

   i. All Colleges and Universities will be required to upload the names of students admitted availing fee waiver benefit, in Samarth Portal.

   ii. The Registrars/ Principals are to ensure that all the student data uploaded in Samarth Portal are correct.

9. **Marking at the reverse of Mark sheet of candidate given free admission:**

   i. The Universities and Colleges giving free admission under this scheme to give one endorsement at the reverse of relevant mark sheet of the student so that the student does not seek free admission in multiple Colleges.

   ii. The Universities and Colleges will devise Rubber seal and use the seal at the reverse of mark sheets of the beneficiary students.

Note: The modifications to the O.M. on Fee Waiver shall remain in effect for this and all subsequent Fee Waiver O.M. or notification until amended by competent authority. The Office Memorandum earlier issued vide No.490303/2024/9 dated 01-06-2024 stands withdrawn.

This comes into force with immediate effect.

Secretary to the Govt. of Assam.
Higher Education Department

Generated from eOffice by KHAGEN TAYE, HED-JA(KT), JR. ADMINISTRATIVE ASSISTANT, Higher Education Department on 18/06/2024 12:46 PM

Memo No.490303/2024/10

Copy for information to:-

1. The P.S. to the Hon'ble Chief Minister, Assam for kind appraisal of Hon'ble Chief Minister.
2. The P.S. to the Hon'ble Minister, Education, Assam for kind appraisal of Hon'ble Minister.
3. P.S. to the Commissioner & Secretary to the Govt. of Assam, Finance Department for kind appraisal.
4. The Director of Higher Education, Assam for necessary action: She is requested to communicate the O.M. to all the Registrars/Principals through posting it on the official website.
5. The Director of Information & Public Relations Assam for wide publicity.
6. Guard file.

Joint Secretary to the Govt. of Assam
Higher Education Department

Generated from eOffice by KHAGEN TAYE, HED-JA(KT), JR. ADMINISTRATIVE ASSISTANT, Higher Education Department on 18/06/2024 12:46 PM